

Common Regulations for Organisers

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General

1. Competitions may only be organised in the territory of the MSA by:

- The MSA or
- A Club or Clubs registered by the MSA in accordance with Background to the Regulations 30.
- Any other organisation approved by the MSA for the promotion of motor sport.

Registration of Clubs

[Background to the Regulations 30]

2. No Club may organise an event unless it has first applied for registration with the MSA on the appropriate form, is a member of an MSA recognised Regional

Note: Throughout these sections an asterisk (*) indicates a requirement for additional information to be printed in the Supplementary Regulations (SRs).

Text shown in italics indicates a Regulation which may be amended in the SRs.

Association [Background to the Regulations 31] and has paid the appropriate annual registration fee [see Part 3, Appendix 3].

Fixture List

3. All events at National 'B' or higher status must be inscribed on the MSA Fixture List. Events at a lesser status than National 'B' must be listed on a Regional Association fixture list.

To have an event entered on the Fixture List, a club must:

- Apply before a date to be specified annually, or
- If after this specified date, apply a minimum of two clear calendar months before the month in which the event is proposed.
- If an already notified date is to be changed for any reason apply as (b) above.

4. Applications made under 3 (b) or (c) may be subject to a fee detailed in Part 3, Appendix 3 (except in the case of recently Registered Clubs) and will be advised by means of an official announcement and, with the exception of rallies requiring a CAO authorisation, may be subject to objection from Regional Associations or clubs whose dates for a similar type of event have already been listed. Such objection must be made within one month of the date of publication.

5. The organisers of any event inscribed on the MSA or Regional Fixture List which is cancelled may be liable for a fee as detailed in Part 3, Appendix 3.

6. All International events or National Events with Authorised Foreign Participation (NEAFP) must be inscribed on the International Calendar as prescribed by the FIA. Separate fees are payable to the FIA in respect of inscription. Information as to the procedure can be obtained from the MSA [17(e)].

7. All competitions (including Training Events) must be run in accordance with these Regulations unless specific exemption is given before a permit is granted.

Necessary Permission

8. No Event or Championship shall be held unless the MSA has signified its approval by granting an organising permit or the event is of a kind for which the MSA has granted Exemption from these Regulations [5].

9. Applications for permit must be made on a form prescribed by the MSA not less than the following time before the event:

- International or National 'A' – 8 weeks.
- National 'B' or Clubmans – 6 weeks.
- Clubsport – 4 weeks
- Championships – in accordance with details in appropriate Specific Regulations [7] [Part 3, Appendix 5].

10. Failure to comply with time limits (a), (b) or (c) will render the Club liable to a fee specified in Part 3,

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Appendix 3.6 on the first occasion and increased fees for any subsequent breach.

11. Any application for permit not made as prescribed may be refused or returned for resubmission, as may any application from a club which has failed to discharge any requirements or indebtedness to the MSA in respect of previous events.

12. The MSA reserves full rights to add or modify any conditions attached to the permit even after it has been granted, and may decline to grant or may withdraw a permit without stating a reason.

13. Events of National 'B' or higher permit grade may not be authorised when a club has not organised an event of the same grade and type within the preceding two years, unless upgraded in accordance with the Specific Regulations.

14. The scope of a permit includes approval of the title of an event (the titles Grand Prix, British, United Kingdom, UK etc. are reserved for events or championships organised by, or for, the MSA) and permission to televise or broadcast the event.

15. No event shall be publicised by the issue of regulations or in any other way without the prior approval of the MSA in writing. The issue of a permit constitutes such approval.

Permit Fees

16. The scale of fees payable to the MSA on the grant of an organising permit are laid down in Part 3, Appendix 3.

Grade of Events

17. Clubs will start by organising events of Clubsport or Clubman grade and will only be allowed a higher grade after successful upgrading. The following permit definitions apply.

(a) Clubsport – Events confined to members of the organising club and not more than six invited clubs. Clubsport events may not form part of any Championship other than a Championship restricted to the organising club. Restricted to certain types of event. Details in 4 below.

(b) Clubmans – Events confined to members of the organising club and not more than fifteen invited clubs. Clubman events may not form part of any Championship other than a Championship restricted to the organising club.

(c) National 'B' – Events confined to registered members of the organising club, of other invited clubs, Associations or Groups or (in certain special circumstances) persons having some other particular qualification which shall be agreed in advance by the MSA. Organising clubs may invite: Any number of clubs, providing that they have accepted the invitation in writing, and the names are published in the SRs. (Championship contenders from a registered Championship being the equivalent of a Club.)

or 4 Regional Associations

or 2 Recognised Groups

or 3 Regional Associations and 1 Recognised Group.

- A National 'B' or National 'A' event (non-race), may be a part of any number of championships. All competitors in those championships, where

appropriate, must be registered and produce their registration card at signing-on. In all cases the championship(s) must have been registered with or exempted by the MSA [7] and the registration number shown in the SRs.

- In a National 'B', Clubmans or Clubsport event, only registered members of such clubs which have specifically accepted the invitation and are listed in the regulations for the event shall be eligible to compete.

- If a club wishes to extend an invitation to all other clubs in a Regional Association or Recognised Group it must first obtain that Association or Group's authorisation.

(d) National 'A'. Events open to any holder of a valid competition licence issued by the MSA and any holder of a valid competition licence acceptable to the MSA.

(e) International [Background to the Regulations 14]. Events open to any holder of a valid International competition licence issued by the MSA, or any foreign competitor holding a valid FIA International competition licence.

18. Any events detailed above in 17(a), (b) or (c) may invite foreign participation subject to the event being entered on the FIA Calendar under the heading: 'National Event with Authorised Foreign Participation' (NEAFP). For further details please contact the MSA's Permit Department.

Upgrading Requirements

19. A club requiring an event to be upgraded for the following year must apply to the MSA at least eight weeks before the event so that an observer may be appointed.

- A fee will be charged for his attendance.
- No separate observer will be appointed if an MSA Steward will be attending.
- In addition to satisfactory reports from the appointed MSA Stewards or Observers, certain minimum requirements must have been attained before applications for upgrading, or to British Championship status, will be considered.
- These are detailed under the appropriate Specific Regulations.
- Additional requirements or changes of date, may be specified by the MSA before acceptance.

Clubsport Permits

20. Available for:

- 12 Car Rallies
- Navigational Scatters
- Sporting Trials
- Production Car Trials
- Standard Car Trials
- Autotests
- Production Car Autotests
- Cross Country Trials (Untimed)
- Cross Country Tyro Trials

- (j) A Veteran Car Rally (or Run) [H 100]
- (k) Classic Reliability Trials.
- Application must be made to the MSA not less than four weeks prior to the event.
 - Applications to the MSA do not need to be accompanied by a copy of the Supplementary Regulations for the event. SRs must be prepared however in accordance with the relevant parts of 28 and made available to all competitors before the start of the event and if requested, the MSA.
 - Clubsport events will be subject to the same permit and insurance fees for the appropriate Clubmans event listed in Appendix 3 but competitors will not require any form of competition licence, other than a club membership card.
 - Unless there has been any incident involving loss or damage to persons or property, in which case full details must be submitted to the MSA, the only documentation required after the event is the completed permit form along with correct fee.
 - A Clubsport Permit can also be issued for a Gymkhana, held entirely on private land, which is only open to club members, and where the organisers require that competitors are exempted from Sections 1, 2 and 3 of the 1991 Road Traffic Act while participating in the event. Please note that Gymkhanas where exemption is not required need only comply with 21 and 21(c).

Events Exempt from these Regulations (Certificate of Exemption)

21. Clubs organising events of the type specified below may be granted a Certificate of Exemption providing application is made to the MSA not less than four weeks prior to any announcement of the event. A Certificate of Exemption from these Regulations indicates that there is no right of appeal to the MSC and that provided the MSA has granted specific approval members of unrecognised clubs or members of the public may participate, but not officiate, at such events.

Any of the following events which are run commercially for profit will be levied a facility fee in accordance with Appendix 3 at the discretion of the MSA.

- (a) A Touring Assembly as defined in the Terminology and in which there is no individual timing except for the purpose of preventing competitors travelling too fast or too slow.
- (b) A Gymkhana held entirely on private ground.
- (c) A Treasure Hunt run in accordance with H 99.
- (d) A procession for charitable or historic purposes.
- (e) A Concours d'Elegance.
- (f) A Road Safety event run in accordance with H 98.
- (g) An approved Driver's Training day or Special Demonstration for non-speed events. A charge may be made by the MSA for such events.
- (h) A Cross Country Promotional Event in accordance with F 60.
- (i) An Economy Run held in accordance with H 93.
 - An event complying with (b), (c) or (h) organised for Cross Country Vehicles may not be considered

suitable for the normal insurance arrangements for this type of event and will be charged a normal per capita insurance and permit fee. Such events must be clearly identified on application.

- Following the event, copies of all published documents issued for the event must be sent to the MSA.

22. The following special events may qualify for a Certificate of Exemption, and will be charged a facility fee in accordance with Part 3, Appendix 3 at the discretion of the MSA:

(a) Rallysprints

(b) Any other event not provided for in the General Regulations which the MSA deem to be appropriate.

Permission of National and Local Authorities

23. No Permit, or Certificate of Exemption, will be granted by the MSA, unless the organisers have first obtained such official permission as may be necessary from the competent governmental or local authority. Competitions taking place on the public highway must conform with the laws of the country in which they take place. Any breach of such laws by a competitor or driver during a competition shall be a breach of these rules and may be dealt with accordingly. Any event utilising the Public Highway in England, Wales or Scotland is subject to the provisions of the Motor Vehicles (Competitions and Trials) Regulations.

24. The Road Traffic Act 1991 includes regulations which make dangerous or careless driving in a public place an offence. Section 13A of that act provides for the Motor Vehicles (Off Road Events) Regulations 1995 and the issue of an MSA Permit exempts competitors from the appropriate sections of the Act (Sections 1, 2 & 3) whilst driving within the rules of the competition.

Championships

25. All championships, or awards depending on the results of more than one competition or meeting, must be approved by the MSA by the issuing of a Permit. Championship or Series must be submitted to the MSA by the co-ordinating organisation on the prescribed form. A permit and/or facility fee may be charged for such approval. The MSA reserves the right to charge a Promoter's Permit fee [Part 3, Appendix 3].

Exceptionally Championships for Autotests, any form of Un-timed Trial, Navigational Rallies, 12 Car Rallies, Scatters and Internal Club Challenges (unspecified events on unspecified dates) which are confined to bona fide members of the organising club are exempt from registering with the MSA.

(a) Detailed definitions of the categories of Championship, and Regulations for their approval, are printed on the notes accompanying the Championship Permit Application Form.

(b) The right to a championship title resides with the body who originally registered that championship. However, where a championship was originally proposed by a commercial body, that body shall have the right to nominate or change the organisers of that championship, subject to the terms of their contract.

(c) The registration of a championship for a specific class of vehicle does not give the Championship Organiser the right to prevent other championships for that class of vehicle (subject to the authority of the MSA).

(d) Championship Organisers may specify in their Championship Regulations procedures for the gathering of on-board data logging information which shall be in accordance with MSA guidelines.

(e) The organisation and control of a championship shall at all times rest with the championship permit holder, subject to these Regulations.

(f) Championships bearing the title International, European, British, National or other titles which mean to convey the same impression are normally reserved for series promoted by, or on behalf of, the MSA. Organisations wishing to make application for such a series or to be associated with such a series, should seek separate approval from the MSA prior to application for a Permit.

(g) Championships bearing the title British and including one or more qualifying rounds of International status events, where those rounds are also rounds of an FIA Championship, must submit their Championship calendars by 31st May in the preceding calendar year for approval by the Motor Sports Council. Championships bearing the title British and comprising International events not being rounds of an FIA Championship and/or national events must submit their Championship calendars by 31st August in the preceding calendar year for approval by the Motor Sports Council.

(h) The MSA alone shall be entitled to authorise the broadcasting, transmission, audio/visual recording and moving picture rights of any MSA Championship event. Prior to any such event the organising club will arrange for the consent of the landowner to be given so that the MSA can authorise such broadcasting, transmission or audio/visual recordings to take place. For all events held on Forestry Commission land special arrangements exist with the MSA. Further details of these arrangements are available from the MSA.

(i) To accrue points or any other form of recognition towards an award or title any organisation, team, company, sponsor or person must be in possession of a valid Entrant's Licence.

Official Documents

26. All events are governed by the following Regulations.

(a) The General Regulations of The MSA which may hereafter be referred to as these Regulations or GRs [Background to the Regulations 9].

(b) The Supplementary Regulations, which may hereafter be referred to as SRs, published prior to the acceptance of entries by the club organising the event, which may hereafter be referred to as the Organisers. Any SR not in conformity with the GRs shall be null and void.

(c) Any relevant Technical Regulations.

(d) Any Official Instructions which may be issued in writing by the Organisers to competitors, to deal with particular points arising after the issue of the SRs,

but if and so far as such instructions are contrary to the SRs [except as in 29] or these Regulations they shall be null and void.

(e) These documents will be jointly referred to as The Regulations of the Event. (The Regulations.)

Announcement to be made on all Official Documents

27. All Supplementary Regulations, Programmes and Entry Forms relating to any event shall bear in a conspicuous manner the following announcement:

'Held under the General Regulations of The Motor Sports Association (incorporating the provisions of the International Sporting Code of the FIA) and these Supplementary Regulations.'

Contents of Event Supplementary Regulations

28. The Event SRs must contain the following information as relevant:

- The names of the Organising Club and the Promoters.
- The name, date, place, and nature of the proposed event(s).
- A statement in accordance with 27.
- The Permit Number and grade of Permit(s) issued by the MSA. In the case of dual permit meetings, details of what grade of licence is required for each event/race.
- Details of Eligible Competitors.
- Details of any Championships incorporated in the Meeting.
- The dates, times and places fixed for the official Scrutineering of vehicles.
- The dates, times and nature of starts, with details of any handicapping.
- A brief description of the proposed event(s) including length of the course, and the categories of vehicle eligible.
- The relative positions of the vehicles at the start and how they are to be determined.
- Requirements for practice.
- Particulars of the identification numbers and marks to be carried [C(b)-6, H 23-24, I 30], [K 194-198].
- Provisions in regard to vehicles in the pits area.
- The facts to be judged by the Judges of Fact [B 81] and Driving Standards Observers [B 83-86].
- If television coverage is expected, competitors must be advised that restrictions on advertising will be imposed [C(a)-54].
- A detailed list of prizes allocated to each event.
- The maximum and minimum number of competitors and how entries are to be selected for acceptance if in excess of the maximum [40]. Any provision to amalgamate classes.
- The dates of opening and closing of entries and where they shall be sent [30].

- The amount of the entry fee [30], and provisions for the refund of entry fees [C(a)-59].
- Conditions in which entries may be refused [40].
- Any additional information required on entry forms [32].
- Whether the nomination of drivers may be delayed [32]. Whether there is any provision to change nominated drivers.
- Provisions regarding postponement, abandonment or cancellation [68].
- The names of the Stewards of the Meeting, the Clerk of the Course, Secretary of the Meeting, Chief Scrutineer and Chief Timekeeper.
- When and where Provisional Results will be published.
- The manner in which results will be determined and prizes awarded.
- A reminder of the Regulations concerning Protests [Section C(d)].
- In addition to any Parc Fermé required by these regulations organisers may, at their discretion, specify as many Parc Fermé as may be deemed by them to be necessary for the proper conduct of the event [F 207].
- All such other requirements and information as shall from time to time be specified in the Motor Sports Yearbook, the Permit Application Form, or as may be necessary for the proper conduct of the meeting.

Alteration of Supplementary Regulations

29. No alteration or addition may be made to the Supplementary Regulations after the commencement of the period for receiving entries unless:

- (a) The MSA and all competitors already entered agree in writing to the alteration, or
- (b) The Stewards of the Meeting so decide for reasons of safety or force majeure.
- (c) Where a Championship Permit has been issued, Championship Sporting and Technical Regulations may not be amended after publication unless the MSA and all competitors registered for the Championship agree in writing to the alteration. Such amendments must be circulated to all Registered Competitors, Championship Stewards, Eligibility Scrutineer, Clubs organising Rounds of the Championship and to the MSA.
- (d) Championships exempt from registering with the MSA do not need to comply with (c) above [25].

Opening of Entries

30. An Organising Permit having been granted, the Organisers may invite, receive and accept entries from eligible competitors. Every entry form sent out by the Organisers shall be accompanied by a copy of the relevant SRs. Every entrant and driver shall complete and sign an entry form and submit it to the Organisers by the appropriate date together with the entry fee (if any). An entry form which is incomplete in any material particular may be accepted by the Organisers conditionally upon a completed entry form being

received by a specified date. An entry not accompanied by the entry fee laid down by the regulations shall be null and void.

Entry by fax or other electronic means

31. An entry may be made by facsimile or by any other electronic means of communication provided it is received before the time laid down for the closing of entries, together with the entry fee (if any).

Contents of Entry Form

32. Entry forms shall contain the following:

- Title and date of the event and identity of promoters/organisers.
- A statement in accordance with 27.
- Spaces for the full true names and addresses of entrant, driver(s) and passenger(s) and (if appropriate to the event) the licence number of the entrant, driver(s) and passenger(s). SRs may permit the nomination of drivers and passengers to be deferred, but no driver or passenger shall compete unless he has first signed the appropriate indemnity declaration(s) and/or undertaking(s) as required by 33.
- The forms of indemnity, declaration and undertaking as appropriate in accordance with 33 and spaces for the appropriate signatures. N.B. If all competitors in the event hold MSA licences, 38 applies.
- Any other information required by the SRs to be stated on the form (e.g. details of a car or details of the competitor's club).
- For all events using the Public Highway, the entrant will also be required to supply the name and address of the vehicle's insurers and Insurance Agent [F 15].
- Space for the name and address of a relative or friend to be informed in the case of a serious accident.
- A statement that any indemnity and/or declaration as prescribed below which is signed by a person who has not reached his 18th birthday shall be countersigned by that person's parent or guardian, whose full names and address shall be given. An entry may be made by facsimile or by any other electronic means of communication and must be made by the parent or guardian, whose full names and address must be given [C(a)-53].

Understandings, Declarations and Undertakings by Entrants, Drivers and Passengers [Background to the Regulations 38] [C(a)-48]

33. Every entrant, driver and passenger before taking part in any competition must sign an undertaking as follows:

'I declare that I have been given the opportunity to read the General Regulations of the Motor Sports Association and, if any, the Supplementary Regulations for this event and agree to be bound by them. I declare that I am physically and mentally fit to take part in the event and I am competent to do so. I acknowledge that I understand the nature and type of the competition

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and the potential risk inherent with motor sport and agree to accept that risk. Further, I understand that all persons having any connection with the promotion and/or organisation and/or conduct of the event are insured against loss or injury caused through their negligence.'

State your age if you are under 18 . . .

34. Every entrant shall sign the following declarations (as appropriate):

(a) In the case of Races or Speed Events:

'I declare that to the best of my belief the driver(s) possess(es) the standard of competence necessary for an event of the type to which this entry relates and that the vehicle entered is suitable and roadworthy for the event having regard to the course and the speeds which will be reached.'

(b) In the case of any event taking place wholly or partly on publicly adopted roads:

'I declare that the use of the vehicle hereby entered will be covered by insurance as required by the law which is valid for such part of this event as shall take place on roads as defined by the law.'

(c) If I am the Parent/Guardian/Guarantor of the driver 'I understand that I shall have the right to be present during any procedure being carried out under the Supplementary Regulations issued for this event and the General Regulations of the MSA.'

As the Parent/Guardian/Guarantor 'I confirm that I have acquainted myself with the MSA General Regulations, agree to pay any appropriate charges and fees pursuant to those Regulations (to include any appendices thereto) and hereby agree to be bound by those Regulations and submit myself without reserve to the consequences resulting from those Regulations (and any subsequent alteration thereof). Further, I agree to pay as liquidated damages any fines imposed upon me up to the maxima set out in Part 3, Appendix 3.'

Note: Where the Parent/Guardian/Guarantor is not present there must be a representative who must produce a written and signed authorisation to so act from the Parent/Guardian/Guarantor as appropriate.

35. Every driver taking part in a Car or Kart Race, Speed Event or Special Stage Rally shall sign a declaration in the following form:

'I understand that should I at the time of this event be suffering from any disability whether permanent or temporary which is likely to affect prejudicially my normal control of my vehicle, I may not take part unless I have declared such disability to the ASN which has, following such declaration, issued a licence which permits me to do so.'

36. Every driver taking part in a Car or Kart Race or other event requiring that the driver has passed a medical examination shall sign an undertaking in the following form:

'I undertake that at the time of the event to which this entry relates I shall have passed or am exempt from an ASN specified medical examination within the specified period.' [C(a)-26]

37. An entry may be submitted by an agent on behalf of the entrant but in that case the entrant shall himself sign and submit an entry form as soon as possible, and in any case before the commencement of the competition.

38. In the case of events restricted to holders of competition licences issued by the MSA, or events listed on the FIA Calendar for National Events with Authorised Foreign Participation, the indemnities specified above need not be printed on the entry form but must be incorporated in the 'signing-on' documents.

39. For the purpose of completing an entry form the entrants signature may be either his signature in writing, a facsimile of his signature where the entry is made by facsimile, or in the case of web based electronic submission of entry (primarily by the use of an internet entry form), the organizer may accept that the entry has been signed in accordance with B9, if the entrant has positively agreed to be bound by the Regulations.

Acceptance of Entries

40. If the number of entries received exceeds the maximum number of competitors laid down in the SRs, those to be accepted shall be selected in the manner specified by the SRs. If no method is specified, selection shall be at the discretion of the organisers whose decision shall be final [subject to C(a)-57]. A representative of any sponsor or promoter of an event, championship, or series, may not take an active part in the organisation of the competitive or technical side of that event, if any competitor in the event is entered or sponsored by the individual or firm concerned.

Nomination of Reserves

41. Should any competitor be rejected in accordance with 40 he may be nominated as a reserve. The number of reserves may not exceed 30% of the number of starters permitted.

Acknowledgement of Entries

42. Organisers shall acknowledge entries within seven days of receipt. Organisers shall at the same time inform entrants whether their entry is accepted, refused, or a decision deferred.

Multiple Entries of a Vehicle

43. A vehicle shall not be entered more than once in the same competition unless two entries for the same vehicle are permitted in SRs. In such a case the responsibility of the entry shall be shared jointly by both entrants and the vehicle shall only compete once with the same driver.

Ineligible Entries

44. It is strongly recommended that no Organising Committee shall accept an entry from any competitor who is closely related to, employed by or employs, one of the Senior Officials of the Event.

Entry containing a False or Incorrect Statement

45. An entry which contains a false or incorrect statement shall be null and void, the entrant may be deemed guilty of a breach of these Regulations and the entry fee may be forfeited.

Closing of Entries

46. The date specified in the SRs for the closing of entries shall, in the case of International Events, not be less than seven days before the date of the event. For all other events, it shall not be less than three days before the date of the event. Exceptionally, for Clubsport events, Clubman Rallies, Trials, Autotests, or Cross Country Events, the SRs may permit entries to be accepted up to one hour before the competition starts.

Official List of Competitors

47. [49]. The organisers should place an official list of entries at the disposal of the Stewards, Senior Officials and competitors not less than 48 hours before the commencement of the event. Exceptionally when the SRs permit entries to be accepted up to one hour before the competition [46] this list must be exhibited on an official notice-board prior to the start of the competition.

Entry

48. [C(a)-56]. An entry made and accepted in accordance with these Regulations and any relevant SRs is a contract between a Competitor and the Organisers, by which the Competitor agrees to take part in the competition for which he has entered unless prevented by force majeure, and the Organisers agree to comply with the conditions of entry provided that the Competitor has made every effort to take part in the competition. A breach of such contract may be treated as a breach of these Regulations.

Contents of Programme

49. It is not compulsory to publish a programme, but an official list of entries and officials must be made available to all competitors and officials by the organisers.

- If a programme is published, it shall contain the following information as relevant:
 - A statement in accordance with 27 of these Regulations.
 - A copy of the warning notice as detailed in 73.
 - The name of the Organising Club.
 - Place and date of the Meeting.
 - A short description and the timetable of the proposed events.
 - The names of the Stewards of the Meeting (indicating any appointed by the MSA), the Clerk of the Course, Secretary of the Meeting, and Senior Officials.
 - A detailed list of the prizes assigned to each competition.
 - Names of the Entrants and Drivers with their allocated numbers, and the name of the invited club of which the competitor is a member. It is recommended that provision is also made for a "sponsor's" name to be included.

Publishing of Entries [47]

59. The Organisers shall not enter on the programme or publish as entered the name of any competitor or driver in respect of whom they have not accepted an entry.

The organisers may at their discretion:

Rights of Organisers

60. The organisers may at their discretion:

- (a) Delete part of the course or event or ignore part of the records of the event in the case of bona fide unforeseen circumstances.
- (b) Distribute the awards based on intermediate results if, through bona fide unforeseen circumstances, the competition is stopped before its scheduled completion.
- (c) Offer additional awards.
- (d) Change the order in which events are run at a meeting which includes more than one competition or event, with the prior consent of the Stewards of the Meeting.
- (e) Forbid the participation of, or otherwise penalise, any driver or car appearing on examination to be ineligible for the competition, or a class therein, to which the entry refers.
- (f) Offer before the start of the competition the entrant of any driver or car liable to exclusion under (e) the option of transfer to an appropriate class, or competition, if such appropriate class or competition is scheduled at the meeting. Such offer shall be without prejudice to the imposition of other penalties.
- (g) Exclude any car or competitor whose appearance, condition or performance is not of a standard appropriate to the event.
- (h) Check the eligibility of any vehicle and/or competitor before, during or after the competition provided that intention to do so after the competition is notified to the competitor concerned within half an hour of the publication of the provisional results. If necessary, the vehicle, or components thereof, may be sealed for subsequent inspection.
- (i) Require a vehicle to be dismantled by the entrant in order to check its eligibility or suitability as and when directed.
- (j) Require such components and/or samples as may be specified to be produced by the entrant as and when directed.
- (k) Require the entrant to defray any costs arising from the exercise of the rights given by (h)– (j), subject to any ruling as to costs made by the Clerk of the Course or the Stewards of the Meeting should the dismantling result from a protest [C(d)].
- (l) Permit a change of car or driver(s) from those nominated in the Official Programme of the event on written application being made by the entrant not less than half an hour before the start of practice or competition (where there is no practice) and provided that:
 - A change of only one or the other and not both is permitted, unless all the entrants and drivers agree in writing to such a change of both and;

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- No change of car is permitted which would prevent the participation in the event of a reserve entry.

- Exceptionally, in Hill Climbs and Sprints, such permission may be given after the conclusion of practice, but before the start of competitive runs.

(m) Exclude before, during or after practice or competition, any driver considered as possibly unfit by reason of health, consumption of alcohol or prohibited substances, and with the exception of road sections of Rallies or Trials, exclude any competitor found smoking whilst participating in the event [91, B 27, B 9 and C(a) Appendix 2].

(n) Exclude any person convicted at Law of an offence committed during the event, and report such person to the MSA [C(a)-66].

(o) Reject any claim for expenses arising from the event, incurred by any person either taking part in the event or assisting a competitor.

(p) Specify the manner in which a tie shall be resolved should the provisions of the Regulations not produce a result.

(q) Specify within any of the regulations or other official communications relating to an event or within Championship regulations for an event the following:

(i) The number and location of any Parc Fermé [F 207].

(ii) The instructions for the placement and retention of vehicles in Parc Fermé.

(iii) Specific conditions attaching to Parc Fermé and to the vehicles placed therein including:

- The carrying out of any works on the vehicles [F 235].
- The addition or removal or examination of any parts or fluids on or in the vehicles.
- The examination, interrogation or downloading of any data retained or stored by or within any medium currently known or existing in the future.
- The persons permitted to enter and/or to remain in Parc Fermé and any conditions attaching to such persons.
- The extent to which any Parc Fermé shall be a secure area.
- If applicable, the route to Parc Fermé.

Publication of Results

61. Detailed Provisional Results, in writing, must be made available for inspection by any competitor as follows:

(a) Race and Speed Events – within two hours of the end of each race, or the conclusion of a speed competition.

(b) Non-Speed Events – within two hours of the last car finishing the competition. or

(c) Within seven days of the finish of the competition, by post to each entrant at the address given on his entry form or by electronic communication where the address is disclosed.

(d) Where, through force of circumstances, it proves impractical to produce the results within two hours of

the finish, (c) will apply, notwithstanding any statement to the contrary in the SRs.

62. The date and time of issue of all Provisional Results should be stated on them.

63. These Results become Final when the Protest time has expired, or all outstanding Protests, Appeals and technical matters have been settled.

64. Within 14 days after each event the following information must be sent to the MSA:

- A programme, or list of starters (including each starter's competition licence number when appropriate) and a copy of any Official Instructions, Route Book(s), Route Card(s), etc.
- A copy of the results (provisional or final as the case may be).
- A résumé of any protests, note of action to date, note of any fines imposed, etc.
- A report of the Stewards of the Meeting [B 16]. (This report is not essential if an MSA Steward has been appointed, and need only be as brief as is applicable). If hearing an appeal delays finalisation of results beyond 14 days, a final Steward's Report and a copy of the results must be submitted to the MSA when the Stewards have announced their decision.
- The appropriate fees and any fines.
- If appropriate, details required by Standard Condition 17 of the Motor Vehicles (Competitions and Trials) Regulations.

Payment of Starting and Prize Money and Presentation of Awards

65. Unless the SRs stipulate otherwise the Organisers shall distribute all awards, starting and prize money within 21 days after the results of a competition have been finalised.

The distribution of prizes must not commence until half-an-hour has elapsed after the publication of the provisional results of a competition.

66. The rewards offered in events shall be limited as follows and will only be presented to any competitor who has produced all the documentation necessary to prove his eligibility for the event:

- No starting or appearance money shall be paid at events of below National 'A' status.
- The return of entry fees, in whole or part, is permitted, providing such payment is equally distributed among all eligible competitors.
- At all events up to National 'A' status, Bonus Money may only be paid by Commercial Companies in respect of individual agreements with competitors.

Unauthorised Competitions

67. The organisation or holding within the territory of the MSA of any vehicle competition otherwise than in accordance with these Regulations shall render every person connected therewith or taking part therein, whether as promoters, organising committee, competitor, driver, official or otherwise, liable to the consequences and penalties provided by C(d)-1(i). If such a competition is included in a meeting for which

an organising permit has been granted, the permit may be declared null and void, and the organisers may be ordered to return to the entrants all entry fees received from any competitor at such meeting.

Postponement, Abandonment or Cancellation of an Event

68. A meeting or an event forming part of a meeting shall not be postponed, abandoned or cancelled unless provision for so doing is made in the SRs, or the Stewards of the Meeting have taken action under B 14. In the event of cancellation or postponement for more than 24 hours, entry fees must be returned in full, unless the SRs have provided for a specified amount to be retained for administrative expenses. Postponement shall be subject to approval by the MSA of the proposed new date.

Insurance

69. The MSA will arrange Insurance in respect of Legal Liability for all events authorised by a Permit. The Insurance specifically names:

- (a) The Royal Automobile Club Motor Sports Association Ltd.
- (b) The MSA Registered Club organising the event.
- (c) Their officials.
- (d) The entrant and driver (in races, speed events, autotest, special stages and the private land section of trials and cross-country events).
- (e) The landowner or any Government or Local Authority.
- (f) Any track or circuit owner or sponsor.

Further details are given in Part 3, Appendix 6.

70. Attention is drawn to the exclusions detailed in Part 3, Appendix 6.

71. The organisers shall pay all premiums due in respect of such insurance as set out in Part 3, Appendix 3.

72. The organisers shall comply with the terms of the master insurance policies effected by the MSA, the principal terms of which are summarised in Part 3, Appendix 6.

A full copy of the master insurance policy may be seen on application to the MSA Company Secretary at Motor Sports House.

Warning Notices

73. The following notices should be prominently displayed as appropriate.

- (a). At any entrance to an event or part of an event on private ground – Notice 'A' .
- (b) [A(a)-23-25]. Unless any enclosure is surrounded by un-climbable fencing, in the area between the enclosure and the course there shall be displayed at intervals Notice 'B' or notices stating that 'This area is Prohibited and the public are not permitted'.
- (c) At Race Circuits the following should be displayed
 - at the entrance gate (if any) to the pits,

- in individual pits and
- on the signalling wall opposite the pits.

'Warning, the Pits and Pit Lane are areas of potential danger and great care should be exercised at all times. Children under the age of 16 are not allowed in these areas'.

(d) At any means of spectator or vehicular access to a Rally Special Stage – Notice 'C'.

(e) In any area of particular danger on a Special Stage (i.e. escape roads etc.) – Notice 'D'.

74. These notices, which may be purchased from the MSA, should be visible at any other suitable points, so that no person may be present at the event without having them brought to their attention.

75. Organisers may also use a notice stating 'It is a condition of your presence that you will obey the instructions of Marshals in relation to the Safety of yourself and others'.

76. Admission may not be obtained to any enclosure whether or not there is a charge, without a suitable pass and/or ticket [B 92-93].

77. The programme of the meeting, all tickets, badges, tabards, labels (including car labels) and passes of admission whether for spectators or officials shall bear or be accompanied by a copy of Notice 'A'.

78. Where the wording is printed on the reverse side of a ticket, armband or lapel badge, the words 'for conditions of admission see over' should appear on the face of the ticket, armband or lapel badge.

Scrutineering

79. An MSA licensed Scrutineer, of the appropriate grade, must take charge of the Scrutineering Team at all Races, Speed Events, Kart Races, Road and Stage Rallies and at all other events of National 'A' or International Status. For all other events, the scrutineering may be carried out by a suitably experienced scrutineer appointed by the organisers.

80. The main purpose of Pre-Event Scrutineering is to check, as far as possible under the prevailing conditions, the safety of the vehicle and safety equipment for compliance with Technical Regulations and to superficially check its eligibility for a particular class or category. [B 45, C(a)-60, C(b)-5]

81. An essential part of the Pre-Event Scrutineering should be a sound test.

Procedure for the Testing of Fuel

82. Fuel testing may be carried out at any time, either before, during, or after a competition on the instructions of the Clerk of the Course, Technical Commissioners, or Stewards. The Clerk of the Course must, however, always be notified of the intention to carry out fuel testing. New unused MSA approved containers must always be used for the storage of fuel samples.

83. Analysis Testing

- (a) Three samples of, whenever possible, one litre each will be placed in approved containers and must be sealed and labelled. Where, however, there are less than three litres available, only two samples of

Organisers (A)

equal quantity will be taken. Details of sealing must be notified to the Clerk of the Course.

(b) The competitor is entitled to select one of the samples for analysis at a laboratory of his own choice. However, this laboratory must be on the list of the National Measurement Accreditation Service (NAMAS). The laboratory is authorised to break the seal on the sample, and the integrity of the original seal must be confirmed in their report.

(c) The remaining sample(s) must be delivered to the MSA who will themselves arrange testing by a laboratory on the NAMAS list.

86. Comparison Testing

(a) Three samples will be taken at the event/competition venue and must be labelled and sealed. One sample will immediately be tested by an MSA approved official using approved test equipment in accordance with MSA approved procedures.

(b) If the first sample gives a result not in conformity with regulations the competitor will be informed and will be given the opportunity to have his choice of the remaining sealed samples tested in his presence. The third sealed sample will be retained by the MSA approved official detailed in (a).

(c) If the fuel sample result is found not to be in conformity the results will be communicated to the Clerk of the Course [C(d)-34].

87. Storage of Samples

Samples retained by the MSA or its authorised Officials must be stored in an MSA approved secure location.

88. Notification

The result of either Analysis or Comparison Fuel Testing will be reported to the MSA or its authorised official and will be communicated to the Clerk of the Course prior to publication [C(d)-34].

89. Testing Fuel for Lead Content

Three samples will be taken at the event/competition venue and must be labelled and two samples must be sealed.

(a) The unsealed sample will immediately be tested by an MSA approved Official using an approved test kit according to the manufacturer's instructions.

(b) If the unsealed sample gives a result in excess of the specified lead content the competitor will be informed and will be given the opportunity to have a sealed sample tested in his presence.

(c) If an unleaded fuel sample is found to be in excess of the specified lead content the results will be communicated to the Clerk of the Course [C(d)-34].

90. Cost of Testing

Unless fuel testing is specifically authorised by the MSA, the cost of testing shall be borne by the club, organisation or individual requesting the test. Where a competitor chooses to submit a selected sample to a laboratory of his or her own choice, the competitor will be responsible for the laboratory charges in respect of that analysis. Charges for samples forwarded through the MSA for analysis will be invoiced to the originator together with the associated costs of carriage.

Procedure for Control of Drugs

91. The full details of the procedures will be found in Section C(a), Appendix 2.

(a) An Anti-Doping Control Official may be appointed by the MSA. He must sign-on and report to the MSA Steward on arrival at an event and arrange in conjunction with the Clerk of the Course and the Stewards for the selection of competitors to be tested to be made.

(b) A positive sample will be reported to the Clerk of the Course and unless there are mitigating circumstances the competitor will be excluded from the event and reported to the MSA.



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Appendix 1: Warning Notices



Notice 'A'

WARNING!
You are approaching a

MOTOR RALLY SPECIAL STAGE

You are warned that Motor Sport is potentially dangerous and that you are present in the vicinity of the course entirely at your own risk.

Notice 'C'



Notice 'B'

WARNING!
The organisers consider this area to be one of

DANGER

Spectators are not permitted in the vicinity of the Stage at this point.

Notice 'D'

PUBLIC HIGHWAY EVENTS

All motoring competitions held on the public highway, including motorcycle events, are governed by the Motor Vehicles (Competitions and Trials) Regulations 1969. Under this legislation the Competitions Authorisation Office of the Royal Automobile Club, as the central agency for England and Wales acts for and on behalf of the Minister responsible for Transport. Scotland is handled in a similar fashion, albeit with a different system of processing, by the Royal Scottish Automobile Club.

Although certain events are automatically authorised under the legislation, in particular events involving no more than twelve competing vehicles, or those with no set route or timing on the public highway, all organisers should ensure that they are acquainted with the terms of the legislation prior to running any event for cars or motorcycles on the public highway. Copies are available from the MSA. The official title of the document for England and Wales is Statutory Instruments 1969 No. 414 Road Traffic (price £8.50).

The organiser of any event which requires Authorisation under the legislation must make an application to the relevant office between two and six months before the planned date of the event, on an official application form (Form E404) which must be accompanied by duplicate tracings, taken from the current 1:50,000 scale O.S. maps in the case of England and Wales, showing the public highway route and detailing the control points and time schedule planned for the event. The minimum period of two months has to be rigorously enforced .

On receipt, applications are checked for compliance with the legislation and also with a rationing system which is designed to limit the number of events using a particular section of road in a given period. A certain level of public relations work is required as a condition of the Authorisation being issued, this being designed to limit the impact of events on local residents. The controlling agency send the details of acceptable events to the Police Forces and National Parks involved with the route and will require action to be taken by organisers in response to any observations they may make about the event.

Organisers are also required to contact local representatives, the Route Liaison Officers, and gain their approval for the planned event. Before the granting of the actual Authorisation (Form E406) a fee will be required, as the departments are designed to be self-financing rather than drain on central Government finances. Events are Authorised for a fixed maximum number of starters, using a quoted mileage of previously advised route on the public highway.

When the Royal Automobile Club was appointed as the Central Controlling Agency for the system of statutory control, it was understood that they would be acting for this purpose as the Minister's agents and would necessarily be required to deal on a non-discriminatory basis with applications, whether from recognised clubs, clubs not recognised or individuals. Any additional controls which for their own purposes they might wish to exercise in regard to their clubs would evidently have to be kept separate from the statutory control system operated on the Minister's behalf.

The General Regulations of the MSA are not taken into account by the CAO, therefore the fact that CAO Authorisation has been issued for an event does not necessarily mean that the event complies with MSA General Regulations.

For application forms, details of fees and any further information the following offices should be contacted.

For England and Wales

The Royal Automobile Club
Competition Authorisation Office
Motor Sports House
Colnbrook SL3 0HG
Tel: 01753 765000
Fax: 01753 682938

For Scotland

RSAC (Motorsport) Ltd
PO Box 3333
Glasgow G20 2AX
Tel: 0141 946 5045
Fax: 0141 946 5045
email: jd@rsacmotorsport.co.uk